

To: All Members of the EXECUTIVE

When calling please ask for:

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Calls may be recorded for training or monitoring

Date: 27 August 2021

Membership of the Executive

Cllr Paul Follows (Chairman)
Cllr Peter Clark (Vice Chairman)
Cllr Andy MacLeod
Cllr Penny Marriott
Cllr Mark Merryweather

Cllr Kika Mirylees
Cllr Nick Palmer
Cllr Anne-Marie Rosoman
Cllr Liz Townsend
Cllr Steve Williams

Dear Councillors

A meeting of the EXECUTIVE will be held as follows:

DATE: TUESDAY, 7 SEPTEMBER 2021

TIME: 6.00 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

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Please note that due to current Covid restrictions, seating in the public gallery is extremely limited. The meeting can be viewed remotely via Waverley Borough Council's [YouTube channel](#) or by visiting www.waverley.gov.uk/webcast.

NOTES FOR MEMBERS

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

Prior to the commencement of the meeting, the Leader, Deputy Leader or an appropriate Portfolio Holder to respond to any informal questions from members of the public, for a maximum of 15 minutes.

[Questions will be taken in the order in which questioners register with the Democratic Services Officer prior to the start of question time. When read out, each question must be concluded within 2 minutes. In the event that it is not possible to give a verbal response, a written response will be provided following the meeting.]

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **MINUTES** (Pages 7 - 16)

To confirm the Minutes of the Meeting held on 22 June 2021.

3. **DECLARATIONS OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public for which notice has been given in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Tuesday 31 August 2021.

5. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

The Chairman to respond to any questions received from Members in

accordance with Procedure Rule 11.

The deadline for receipt of questions is 5pm on Tuesday 31 August 2021.

6. LEADER'S AND PORTFOLIO HOLDERS' UPDATES

7. REPORT BACK FROM VFM O&S ON CALL-IN (PROPERTY MATTER)

The Value for Money Overview and Scrutiny Committee considered a call-in of a decision taken by the Executive on 22 June 2021 (Property Matter) at its meeting on 12 July 2021 and RESOLVED:

(i) not to refer the Executive's decision back to the Executive for reconsideration; and

(ii) to recommend to the Executive that highly complex decisions (as exemplified by the matter under discussion) are communicated thoroughly to all Members, and are the subject of interactive Member briefings and discussion at an early stage in the decision-making process, and are subject to formal pre-decision scrutiny by Overview & Scrutiny and/or Audit Committee.

8. REPORT OF THE WORKING GROUP ON HOUSING DESIGN STANDARDS
(Pages 17 - 54)

[Portfolio Holder: Councillor Anne-Marie Rosoman]

To inform the Executive of the findings of the Housing Overview & Scrutiny Committee's Working Group on Housing Design Standards.

To ask the Executive to consider the Working Group's recommendations.

Recommendation

2.1 That the Executive agrees the report included as Annexe 1 and adopt its recommendations.

9. REQUEST FOR SUPPLEMENTARY ESTIMATE TO PRODUCE A CLIMATE CHANGE AND SUSTAINABILITY SUPPLEMENTARY PLANNING DOCUMENT (SPD) (Pages 55 - 60)

[Portfolio Holder: Councillor Andy MacLeod]

The purpose of this report is to seek approval for a supplementary estimate to cover the fees of an external consultant to prepare a Climate Change Supplementary Planning Document (SPD). This report sets out that the Planning Service does not have sufficient identified budget to meet these fees

Recommendation

2.1 It is recommended that the Executive approve the supplementary estimate attached as Annexe 1 to this report for up to an additional £30,000 to go towards meeting the fees of procuring external consultants to prepare the Climate Change SPD, to be met from the

General Fund Working Balance.

10. ELSTEAD VILLAGE GREEN (Pages 61 - 68)
[Portfolio Holder: Councillor Mark Merryweather]

This report seeks approval for an asset transfer of the Freehold of Elstead Village Green from the Waverley Borough Council (Waverley) to Elstead Parish Council for a consideration of £1.

This will enable the Parish Council to have full control over the local village green and removes Waverley from the responsibility and cost for grounds maintenance of that key site.

The transfer of freehold, as opposed to the previously approved long lease of 125 years, will also remove any opportunity for Waverley to have any control over the future use or development of the Village Green in perpetuity. All responsibility for the future of the Village Green will be vested in the Parish Council.

Recommendation

- 2.1 The Freehold transfer to Elstead Parish Council of Elstead Village Green be approved; and

Delegated authority is given to officers to finalise the heads of terms and complete the necessary legal document(s) with the Parish Council with detailed terms and conditions to be agreed by the Strategic Director, in consultation with the relevant Portfolio Holder.

11. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

Recommendation

That, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item(s) on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

12. ANY OTHER ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider matters (if any) relating to aspects of any reports on this agenda which, it is felt, may need to be considered in Exempt session.

**For further information or assistance, please telephone
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Manager, on 01483 523517 or by email at
louise.fleming@waverley.gov.uk**